

Government of the People's Republic of Bangladesh
Ministry of Social Welfare
Admin-3.
www.msw.gov.bd

No. 41.00.0000.034.004.05.13-451

Date : 07.05.2017

To : Chief Accounts Officer
Ministry of Social Welfare
Segunbagicha, Dhaka
Bangladesh.

Sub: Administrative sanction for attending the Saudi Arabia for 15 days starting from 04/06/2017 to 18/06/2017 or from the date of departure to perform umrah.

Dear Sir

With reference to the subject above the undersigned is directed to convey the administrative sanction in favour of Mr. Md. Sirajul Islam Khan (ID No-4219), Deputy Director (Senior Assistant Secretary), Bangladesh National Social Welfare Council, Ministry of Social Welfare for Travelling to Saudi Arabia for **15 days starting from 04/06/2017 to 18/06/2017 or from the date of departure to perform umrah (excluding travel time)** under the following terms and conditions:

- a. He will draw his pay and allowances local currency, No part of it should be drawn in foreign currency;
- b. All expenses of this travel will be borne by himself;

This order is issued with the approval of the competent authority



A.Z.M. Sharzil Hassan
Deputy Secretary
Phone : 9540550
Email: sasadmin1@msw.gov.bd

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Date : 07.05.2017

Copy for kind information and necessary action (Not According to seniority):

1. Senior Secretary Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Dhaka. [Attention: Director General (consular) with request to issue Note Verbal/Letter of Introduction in favor of the participant]
3. Additional Secretary (Admin), Ministry of Social Welfare, Bangladesh Secretariat, Dhaka.
4. Joint Secretary (Budget and Management), Ministry of Social Welfare, Dhaka (Request for publish in our website).
5. Director General, Department of Immigration & Passport, Passport Bhaban, Agargaon, Dhaka.
6. Executive Secretary(Joint Secretary), Bangladesh National Social Welfare Council, Dhaka.
7. P.S.to Honorable State Minister, Ministry of Social Welfare, Dhaka.
8. Mr. Md. Sirajul Islam Khan (ID No-4219), Deputy Director (Senior Assistant Secretary), Bangladesh National Social Welfare Council, Dhaka.
9. Deputy Secretary (Admin-1), Ministry of Social Welfare, Dhaka.
10. Director, Hazrat Shajalal (R) International Airport (Civil Aviation) Authority, Dhaka.
11. P.S. to Secretary, Ministry of Social Welfare, Dhaka.
12. Accounts officer, Ministry of Social Welfare, Dhaka.


07-05-2017
A.Z.M. Sharzil Hassan
Deputy Secretary